

MEMORANDUM OF UNDERSTANDING FOR CERTIFICATION

The Parties:

- 1) Tech Ops

- 2) NZ Agricultural Aviation Association ("NZAAA")

Background:

- 1) NZAAA has entered into a memorandum of understanding with the NZ Agrichemical Education Trust whereby NZAAA assumes responsibility issuing GROWSAFE® Certificates to agricultural aviation personnel who qualify.

- 2) NZAAA has chosen Tech Ops to provide the service above because the principals of that company have extensive experience in managing databases and issuing certificates associated with GROWSAFE®

Scope:

This MoU forms the basis of the terms of engagement between the Tech Ops and NZAAA whereby Tech Ops undertakes the administration function for the delivery of all GROWSAFE® agrichemical aerial training to operators involved in the application of agrichemicals by air. This includes but is not limited to:

- Pilot Chemical Rating Initial Issue
- Pilot Chemical Rating revalidation
- Groundcrew GROWSAFE® Certificate

Joint Obligations

There is recognition by both parties to this agreement that at all times any interaction in respect to material or personnel, is seen as promoting both NZAAA's commercial profile and NZAET's GROWSAFE® Brand.

Tech Ops obligations to NZAAA:

Tech Ops will:

- 1) Ensure that all administration work carried out by Tech Ops on behalf of the GROWSAFE® brand meets the requirements of NZAET and NZAAA

- 2) Contact relevant aviation personnel with respect to course schedules and send out course details and requirements to candidates

- 3) Ensure that the following items are kept up to date on the NZAAA pages of the AIA Website:
 - A register of aerial GROWSAFE® Certificate holders
 - A list of future training course dates and venues

The method that this information is updated is by emailing the required updates to admin1@aia.org.nz

- 4) Issue the Pilot Chemical Rating certificates including P numbers and revalidation certificates and Ground Crew Certificates
- 5) Ensure the trainer reports successful candidates to Tech Ops within three weeks following successful assessment
- 6) Promptly advise NZAET when new certificates or revalidation certificates are issued
- 7) Ensure that all information sent out to candidates is professional and that it enhances the GROWSAFE® brand
- 8) Keep confidential, all information obtained as a result of performing services for NZAAA.
- 9) Ensure that training meets the requirements of CAR Part 61 and the GROWSAFE® Trainer is authorised to deliver courses and make assessments by holding a Standard Aviation Training Certificate issued in respect of P4 Pilot Chemical Rating.

NZAAA's obligations to Tech Ops

NZAAA will:

- 1) Promote the service Tech Ops provides in newsletters and its website
- 2) Review the performance of Tech Ops on as "as required" basis but at least annually

Commercial Agreement

- a. Tech Ops will be rewarded for carrying out the services above in the following manner:
 - The GROWSAFE® Trainer collects a commission on behalf of NZAAA (currently \$150 per trainee)
 - This agreement entitles Tech Ops to a commission of \$25 per trainee
 - NZAAA has agreed to forgo this \$25 to avoid the need to increase any course fee so that NZAAA's commission decreases to \$125 under this arrangement
- b. Any disputes between NZAAA and Tech Ops with respect to this Memorandum of Understanding shall be resolved by amicable negotiation between the parties. Where a dispute remains unresolved for more than one month, either party shall be entitled to refer such dispute to arbitration in accordance with the Arbitration Act: 1908 (or any Act in amendment thereto or in substitution thereof).
- c. NZAAA and therefore Tech Ops is authorised to use the GROWSAFE® logo on all GROWSAFE® training material being distributed on behalf of NZAAA

d. The parties agree that this MOU shall have a one year life in the first instance

This memorandum of understanding and commercial agreement between NZAAA and Tech Ops is agreed to and signed by:



NZ Agricultural Aviation Association



Tech-Ops Limited

Date: 7 December 2012

16 October 2012.